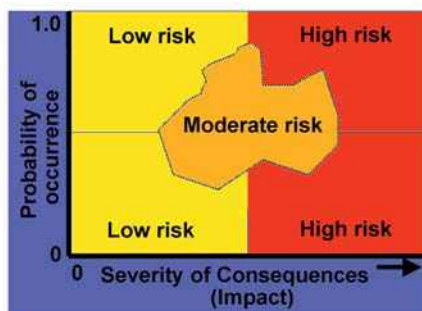


INFORMATIVE GUIDES FROM THE SAFETY FIRST ASSOCIATION

Tel: 011-701-5054 Email: admin@safety1st.co.za

Risk Assessments:

Guide to Understanding the Basics

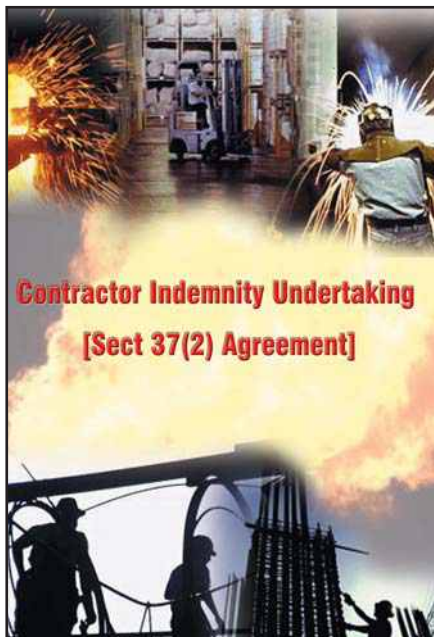


Risk Assessments: A Guide to Understanding the Basics.

This guide is written by Leighton Bennett for those who have to produce Risk Assessments - a growing requirement by the OH&S legislators, the King II report and a very handy management tool. The Author says in his foreword: "The aim of this booklet is to facilitate the development of an understanding of the Risk Assessment basics and the Risk Assessment Process, with the outcome of enabling you, a novice or a professional, to perform a basic risk assessment with confidence. A basic Risk Assessment worksheet is provided for this purpose." Contents:

- Introduction
- Summary of the Risk Assessment process
- What is Risk?
- Risk Groups and Perceptions
- Why do Risk Assessments?
- What is Risk Assessment?
- What is the Risk Assessment Process?
- Risk Assessment Types
- Preparing to do Risk Assessments
- Risk Identification
- Risk Assessment worksheet - (A4 size) Centrefold
- Doing risk identification Inspections
- Basic Risk Evaluation
- Advanced Risk Assessment & Evaluation Techniques
- Risk Appraisal
- The Worksheet Risk Assessment Steps Summary
- What Next?

Available as an A5 book.



Contractor Indemnity Undertaking [Sect 37(2) Agreement]

Contractor Indemnity Undertaking (Sect 37(2) Agreement)

This guide will prove to be invaluable for any person dealing with Contractors and Sub-Contractors. There is a great unawareness and misunderstanding of the actual transfer of liabilities and responsibilities from the employer (mandator) to the contractor (mandatory) in terms of the OHS and COID Act. This issue is often overlooked in terms of company and director's liabilities and is discussed in detail in this Guide.

Available as an A5 book.

SHE Manual for Construction

This manual, produced by RAYofSAFETY, is on CD and consists of 800 pages of extremely useful information for construction site management, consulting engineers, companies and organisations who employ contractors to do construction work, building maintenance etc. It contains all the appointment forms, checklists, a complete construction SHE Audit system, generic risk assessments etc. required to comply with the Occupational Health & Safety Act (85 of 1993) and Regulations with particular focus on the construction regulations, 2003. The material is hyper-linked so that the user is able to open a required document or call up legislation or information by clicking on a key word or phrase.

Available as CD.

Occupational Health & Safety Induction Course for Construction

Kit consists of a 15 minute video and 50 pocket booklets. The training covers all the main SHE topics encountered on construction sites.

Available on VHS or DVD.

Basic Safety Course for Supervisors and SHE Representatives

This kit consists of a 50 minute video in 7 modules plus a CD with the course presenter's presentation material in Powerpoint and a learner's handbook. The learner's handbook also contains self-tests at the end of each module. Module titles are:

- Introduction to OH&S Legislation
- Fundamentals of Safety
- Good Housekeeping
- Mechanical Safety
- Electrical Safety
- Hazardous Substances
- Personal Safety Equipment
- Manual Lifting & Handling
- Fire Prevention & Control

Available in VHS or DVD